

Webster Elementary School PTA  
32401 Pembroke, Livonia, MI 48152



## PTA Meeting Minutes

**Wednesday, May 13 2020 7:00 pm (held virtually via Zoom)**

Present: Chris Chmura, Valerie Jackson, Heather Mezzadri, Monique Cadoret, Karlee Kerr, Lora Boka, Annie Wilk, Lorna Rootare, Christine Lakatos, Terry Macek, Jason Rodriguez, Christine Slesak, Shelly Pung, Karen Grima, Natalie Wahl, Kathy Frame, Cecilia Morelli, Jackie Vine

- I. Call to Order (Chris Chmura) - 7:04pm
- II. Principal's Report (Mrs. Boka)
  - A. Mrs. Boka thanked the PTA for staff appreciation gifts.
  - B. She will continue to share updates through email and This Week at Webster.
  - C. The school is working on a way to distribute students' belongings back to them.
  - D. Mrs. Boka is always available via email for questions/concerns/etc.
  - E. Updates from staff:
    1. Mrs. Grima thanked the PTA for staff appreciation gifts.
      - a) She was scheduled to present regarding speech and language models at a PTA meeting this year - she will plan to present next year.
    2. Mrs. Frame is retiring at the end of the school year.
    3. Mrs. Vine thanked the PTA.
    4. Mrs. Wahl thanked the PTA and announced that she is due in the fall.
    5. Mrs. Macek thanked the PTA for all of the little things throughout the year.
- III. Review and approval of meeting minutes (All)
  - A. Monique Cadoret made a motion to approve, Chris Chmura seconded. The minutes are approved.
- IV. 2020-2021 Board Elections (All)
  - A. Chris Chmura presented the slate below and opened the floor for any other nominations. No new nominations were forthcoming.
    1. President: Chris Chmura
    2. 1st Vice President: Annie Wilk
    3. 2nd Vice President: Karlee Kerr
    4. Treasurer: Monique Cadoret
    5. Recording Secretary: Valerie Jackson
    6. Corresponding Secretary: Open
  - B. Chris Chmura made a motion to approve the slate as presented. Monique Cadoret seconded the motion. A vote was taken: 18 in favor, 0 opposed. The motion passed.
  - C. Welcome to the board, Annie and Karlee!
- V. Budget Report (Monique Cadoret)
  - A. We went over budget on staff appreciation, but are under in many other areas.
  - B. Monique made a motion to move \$1,000 from Field Trips to the Staff Appreciation. Karlee Kerr seconded the motion. No one opposed. The budget is so amended.
  - C. We decided to go forward with our order of ribbons for the Science Fair because it is a

local company that could use the business and we can use the ribbons next year.

VI. Send Off & General Comments (Chris Chmura)

- A. We will create a video and memory book for each student who is moving on.
  - 1. This includes all 6th graders and the 5th graders in Mr. Waling's class.
  - 2. We will continue to collect photos through May 30.
  - 3. We are still figuring out a way for the outgoing students to wave at the end. Some possibilities include asking parents to send pictures of students waving, asking teachers to take screenshots of students waving in their virtual meetings, and using footage from the Walk-a-thon aerial art project.
- B. The PTA will purchase personalized lawn signs for outgoing students. Families will have to opt in.
- C. Chris Chmura opened the floor for other ideas/questions.
  - 1. Cecilia Morelli suggested sending a questionnaire to outgoing students (with questions such as, "What was your favorite memory of Webster,?" "What are you most looking forward to in middle school?," etc.) and featuring two to three students' responses per day on social media. Randolph is doing this for their outgoing students.
  - 2. Mrs. Frame said there used to be questions and answers from each student featured in the memory book. She will look for an old memory book and send the questions to the PTA.
  - 3. Mrs. Vine asked if there was a timeline for distribution of these materials. Monique Cadoret responded that it is dependent on the state of the virus and state guidelines. We may mail them to students, or we may be able to arrange a time for outgoing students to get together for distribution.
  - 4. Mrs. Macek asked whether Family 3 teachers could be included in delivering the lawn signs to the students in their classes. Chris Chmura responded that they are welcome and that can be arranged.

VII. Comments/Questions

- A. Mrs. Boka noted that we usually get first day folders for free through a company in exchange for buying ads, but that will likely not happen this year, so we will likely not have first day folders to stuff.
  - 1. Karlee Kerr asked if more of the first-day content could be distributed digitally. Mrs. Boka said this is being looked at, and, also, everything traditionally included in first day folders does not necessarily need to go home on the first day.

VIII. Adjournment - 7:40pm