

Webster Elementary School PTA
32401 Pembroke, Livonia, MI 48152



PTA Meeting Minutes

Wednesday, November 4, 2020 7:00 pm

Present: Chris Chmura, Valerie Jackson, Jason Rodriguez, Annie Wilk, Karlee Kerr, Monique Cadoret, Cecilia Morelli, Shelly Pung, Sarah Pelletier, Liz Biddle, Christa Huber, Charity Bugosh, Lora Boka, Alicia Densel, Jackie Vine, David Zyczynski, Julie Comps, Terry Macek

- I. Call to Order (Chris Chmura) - 7:02pm
- II. Principal's Report (Mrs. Boka)
 - A. Mrs. Boka is in discussions with Mr. Z and staff about possible enrichment offerings.
 1. They are working on ways to make sure virtual meetings/enrichments are secure.
 - B. Staff was very appreciative of the classroom allowance. Many are using it creatively to meet the new needs of this atypical year.
 - C. We will have our PTA hands of support up in the halls soon for all family and staff PTA members.
 - D. The window for deciding whether to switch to LV or F2F is open now until November 9.
 1. If a student wants to switch from LV to F2F and there is no room at Webster this school year, that student will be guaranteed a spot at Webster next year.
 - E. Mrs. Zubarev is weighing the pros and cons of holding a virtual book fair during conferences.
 1. An alternative may be for the teachers to do classroom Scholastic book orders.
 - F. National Blue Ribbon celebration is on November 11 and 12 (virtually). Webster will be presented our Blue Ribbon Award virtually on November 12.
- III. Review and Approval of Meeting Minutes (All)
 - A. Monique Cadoret made a motion to approve; Cecilia Morelli seconded. The minutes are approved.
- IV. Amendment to Bylaws - Article VII (Chris Chmura)
 - A. The amendment does not require a vote because it is the result of a change made by the Livonia PTSA Council.
 - B. Our bylaws will be amended as follows:
 1. Current: Section 7. Each member of this PTA shall pay annual dues to the organization. The amount of such annual dues shall include the portion payable to the Michigan PTA, the portion payable to the National PTA, the portion payable to the Livonia Council PTSA, and \$2 (individual & family) going to the Webster PTA.
 2. Amended: Section 7. Each member of this PTA shall pay annual dues to the organization. The amount of such annual dues shall include the portion payable to the Michigan PTA, the portion payable to the National PTA, the portion payable to the Livonia Council PTSA, with the remainder going to the Webster PTA.
 - C. Background: Historically, we paid \$0.50 per member to the Livonia PTSA Council. This year, we are paying a flat \$100 fee instead. This was set forth by Council and

mandatory, so this amendment is just to update our bylaws to reflect the change. Based on the number of memberships we have, we may get more than \$2 per membership, or we may get less than \$2 per membership to keep for Webster. Currently, MI PTA gets \$3.25 and National PTA gets \$2.25 of each membership. For reference, in 2019-2020 we had 237 members, so we paid \$118.50 to Livonia PTSA. This doesn't account for the expense of writing them checks each month (printing monthly membership forms, writing checks (sometimes for \$0.50), envelopes and stamps. So the one time fee is quite ideal in the long run.

V. Budget Update (Monique Cadoret)

1. Newburgh Station dine-out - we had \$1250 in sales, which should have netted us \$125, but the owner gave us \$150 because he was grateful for our large turnout.
2. The biggest expense of last month was the classroom allowance. Each classroom teacher received \$125.00 (for a total of \$3,375.00).

VI. Updates

A. Membership (Monique Cadoret)

1. 155 members
2. We reached our goal of hitting over 50% of last year's membership by the end of October, so we were able to enter a contest.

B. Reflections (Monique Cadoret)

1. Everything will be submitted virtually.
2. No submissions so far.
3. Deadline: November 13; cannot be extended because at Livonia PTSA level
4. Theme: I Matter Because . . .
5. Teachers on call will remind their students.

C. Dine Outs (Annie Wilk)

1. Thursday, November 19 (open to close): Panda Express on Middlebelt (Annie is working on having other locations count as well). We will get 28% of sales.

D. Halloween Spirit Week Debrief (Chris Chmura)

1. We had good engagement - more at the beginning of the week, which is typical.
2. LV students were engaged/excited about their lunchtime activity on Friday.

E. LV Social Hours (Chris Chmura)

1. The PTA board has discussed having regular social meetings for LV students (likely every other week), so they have an opportunity for casual/social engagement.
2. Meeting attendees expressed positive feedback for this idea.
3. We may try different times of the day - sometimes at lunch, sometimes after math.
4. Mrs. Boka supports this as long as we make sure it is done safely and securely (i.e. must have a parent/adult sponsor logged in).

F. Thanksgiving (Chris Chmura)

1. A blank form will be distributed for students to fill out about why they are grateful for Webster within the next couple weeks (it can be expressed in words, pictures, etc.).
2. Everyone who submits will be entered into a raffle. There will be one prize for each Family/Program.

G. Holiday Shop Update (Alicia Densel)

1. Fun Services is offering an online shop wherein all orders would be shipped to the school, and then would have to be sorted and distributed by Webster staff.
 - a) We feel this is too much to ask, and opted to skip Holiday Shop this year.

2. Cecilia asked whether we are doing the Five Below fundraiser this year (this could be used as a substitute for Holiday Shop).
 - a) Annie will work on setting it up.

VII. General discussion

- A. Alicia: Because we cannot do field trips as we traditionally have, are there other opportunities to take a break from the curriculum during the school day?
 1. Shelly: Agrees that the monotony is getting to her student as well.
 2. Mrs. Boka likes that parents are discussing these opportunities for students, however, the school will not likely organize such breaks.
 3. Mrs. Boka stated she understands LV students may need to take a break from one or more of their blocks during the day sometimes, or even a mental health day and we should all do what our child needs. She also suggested looking at the school calendar and scheduling things for students to look forward to on days off (such as Friday, December 4).
 4. Chris: Would we be able to do virtual assemblies/field trips (for example, a virtual aquarium tour) funded by the PTA that would be available to all Webster students?
 - a) Mrs. Boka said we could do this - especially if we know the particular day and it is something the whole school can participate in. PTA to research possibilities.

VIII. Adjournment - 7:49