

Webster Elementary School PTA  
32401 Pembroke, Livonia, MI 48152



**PTA Meeting Minutes**  
**Wednesday, September 11, 2019, 7:00 pm**

Present: Chris Chmura, Christine Lakatos, Allison Boufford, Sarah Pelletier, Nicole Mehelich, Valerie Jackson, Shelly Pung, Jodi Bartlett, Lisa Higginbotham, Heather Mezzadri, Karlee Kerr, Lora Boka, Melissa Raveed

- I. Call to Order (Chris Chmura) - 7:03pm
- II. Board Introductions (All)
  - A. All present introduced themselves.
  - B. Chris presented the two open board positions: 2nd V.P. and a second Secretary.
- III. Approval of budget, calendar and audit (Chris Chmura)
  - A. Allison Boufford made a motion to approve the budget; Chris Chmura seconded the motion. Vote: all in favor/ none against. The budget is approved.
  - B. Lisa Higginbotham made a motion to approve the calendar; Heather Mezzadri seconded. Vote: all in favor/ none against. The calendar is approved.
- IV. Principal's Report (Mrs. Boka)
  - A. New staff:
    1. LMC: Mrs. Zubarev
    2. Music: Mr. Alcorn and Mr. Bottorff
    3. ASD: Ms. Montes-Little
  - B. Mrs. Zubarev and Ms. Commyn were awarded a grant through Wayne-RESA to update our maker space and get it up and running.
  - C. The district kicked off the year with a presentation by Jimmy Casas, author of "Culturize," for staff.
    1. His message is about creating a community and continuing to champion for ourselves, each other, and the district.
    2. Banners inspired by his work will be hung in the school.
- V. PTA Committee Reports/Other Business
  - A. Walk-A-Thon (Chris Chmura)
    1. Our biggest fundraiser of the year.
    2. October 11 (rain date: October 25).
    3. Churchill marching band will be present.
    4. As a finale to our walkathon this year, we will be recreating a version of Art for the Sky.
    5. Mrs. Lakatos presented her plan and the Art Club's design.
      - a) Home Depot donated black mulch.
      - b) Students will be assigned to wear either blue or green shirts.

- c) The photo will be taken by drone.
    - 6. Parents are welcome to come watch on the day of the Walk-A-thon.
  - B. Fall Fest (Chris Chmura & Valerie Jackson)
    - 1. October 29, 6:00-8:00pm at Athletika
      - a) Waiver forms will need to be filled out.
      - b) We will have use of the entire space - in addition to Athletika's equipment, we will have trick-or-treating, guessing jars, a pumpkin raffle, food trucks, and a quiet space.
    - 2. Costume idea: we can encourage kids to wear easily removable costumes for trick-or-treating and play clothes for the rest of the event.
    - 3. Questions:
      - a) Do parents need to pay?
      - b) Is there a minimum age requirement?
      - c) What is the minimum age for payment (i.e., can ages 3 and under enter for free)?
  - C. Dine Outs (Heather Mezzadri)
    - 1. Buffalo Wild Wings (Family Night): Wednesday, September 25 all day
    - 2. California Pizza Kitchen: Thursday, October 17 (during conferences)
    - 3. Culver's: November (exact date TBD).
    - 4. Heather will try to schedule Five Below, Noodles & Company, Menchie's, and Barnes & Noble in the same week/night in December.
    - 5. Zap Zone: February (exact date TBD).
    - 6. MOD Pizza: February or March (exact date TBD).
    - 7. Others Heather may try to book: B.J.'s Brewhouse, Las Palapas, Cebella's, Panera.
- VI. Comments/Questions
- A. Other fundraising ideas:
    - 1. Parents' Night Out at Lifetime Fitness (they provide childcare for 3-4 hours for \$25 - the school gets \$10 or \$15)
    - 2. Barson's Greenhouse.
    - 3. Magician and pizza night.
    - 4. Trivia Night.
  - B. Masterworks - Heather presented the program and asked if anyone was interested in taking over.
    - 1. Melissa volunteered to help.
    - 2. Chris will look through the volunteer sign up forms for people who expressed interest in helping with Masterworks.
  - C. Holiday Parade
    - 1. Mrs. Lakatos will talk to the Art Club and see if they are interested.
  - D. Allison's husband dresses up as Santa for school events if needed.
- VII. Adjournment - 8:13pm